

Introduce the reservation system for consular service accompanying measures against
novel coronavirus infection

26th March, 2020

Embassy of Japan in the republic of Zambia

The consular office in Embassy of Japan will introduce the reservation system from 27th March to further notice and implement as follows to preventing the spread of novel coronavirus infection. This measure is intended to ensure that we, as a provider of consular services, continue to provide services while giving maximum consideration to preventing the spread of the infection of users, and does not imply a decline in consular services. We apologize for any inconvenience this may cause to Japanese residents in Zambia, but we appreciate your understanding and cooperation.

-Office Hours for visa and consular services

08:00-12:00hrs 14:00-16:00hrs (Monday-Friday)

-Please make a reservation by the following procedure at least one day before the visit date.

1 Reservation by telephone

(1) Embassy reception +260-211-251-555

(2) Consular and security section +260-977-77-1205

2 Reservation by email

(1) The representative mail zm@mailmz.emb-japan.go.jp

(2) Consular and security section toshiaki.kamachi@mofa.go.jp

-Please let us know your name, date and time of visit, and the purpose of visit at the time of reservation.

(For example)

1 Name

GAIMU Taro

(Specify Full Name)

2 Date and time of visit

Friday, 27th March 09:00-09:30

(Select a convenient time from 08:00 to 12:00 and 14:00 to 16:00 on weekdays)

3 Purpose of visit

Application for Certificate of Residence

(The purpose of the visit should be clearly stated, such as various certifications, family and nationality registration, visa application, passport application, textbook receipt, application for overseas electoral certificate, etc.)

-Depending on the reservation status, the time may be changed when it is crowded.

-Applications and reports related to the registration for overseas electoral lists will be flexibly handled during the office hours.

-Request for registration of residence and and “Tabirezi”.

Before traveling abroad, please make sure to inform your family, friends, and workplace of your schedule and contact information on your travel destination. If you are staying for more than 3 months, please make sure to submit a registration of residence in case of emergency.

(<https://www.ezairyu.mofa.go.jp/RRnet/index.html>)

If you are traveling or on business for less than 3 months, please register with the overseas travel registration of the Ministry of Foreign Affairs “Tabirezi” so that you can receive safety related information at any time during your stay overseas. (For details, <https://www.ezairyu.mofa.go.jp/tabireg/index.html>)

(Embassy of Japan in Zambia)

○Embassy reception

+260-211-251-555

○Consul and security section

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+260-977-77-1206

This e-mail is automatically sent to the e-mail address registered in the “Registration of residence” and “Tabirezi”.

If you have registered for the simplified “Tabirezi” and would like to stop receiving e-mails, please follow the procedure below.

<https://www.ezairyu.mofa.go.jp/tabireg/simple/delete> (Stop)