

Embassy of Japan

Employment Opportunity

The Embassy of Japan in Zambia invites applications from qualified and experienced individuals to fill the position of Culture and Public Relations Assistant. The successful candidate is expected to commence duties on 4th March, 2015. The required qualifications are as follows;

1. A minimum of 5 years' journalism experience at mass media (newspaper companies, TV broadcasting companies or radio broadcasting companies).
2. Excellent command of English, particularly exceptional writing skills in drafting official letters and speeches.
3. Under 40 years old.
4. Minimum of Bachelor's Degree in any suitable field relevant to the job.
5. Pleasant and mature personality, ability to work in a multi-cultural setting, and able to attend to duties with minimum supervision.
6. Experience in work related to culture and public relations activities of embassies is an added advantage.

Candidates meeting the above qualifications should submit their applications letters with typed Curriculum Vitae, copies of relevant qualification certificates and NRC to the Political, Culture and Public Relations Section, Embassy of Japan, P.O.Box 34190 Lusaka, by Friday 23rd January, 2015. Only short-listed candidates will be contacted.